



**POTTI SRIRAMULU CHALAVADI MALLIKARJUNA RAO  
COLLEGE OF ENGINEERING & TECHNOLOGY**

SPONSORED BY SKPVV HINDU HIGH SCHOOLS COMMITTEE, Estd : 1906

APPROVED BY AICTE, NEW DELHI, AFFILIATED TO JNTU KAKINADA

ACCREDITED BY NAAC, NBA for B.TECH PROGRAMS in CSE, ECE & EEE, ISO 9001:2015 CERTIFIED

# 7-3-6/1, RAGHAVA REDDY STREET, ONE TOWN, VIJAYAWADA - 520001

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COLLEGE CODE : PSCV [ EAMCET, ECET, ICET, POLYCET ]



**MINUTES OF MEETING**

DATE:27-01-2023

As a part of continuation of the press and media activities the second meeting was called on 27-01-2023.

**Points To Ponder:**

- To coordinate the activities of the cell, meeting was conducted.
- To maintain names, address and phone numbers of all the press and electronic media representatives.
- To serve invitations of the college programs organized in the institute.
- To send press notice with photographs.
- To give the details to the concern for updating the information in the college.
- To discuss the faculty members about their views for development and to take decisions in the meeting.

**Responsibilities Imparted:**

- Highlighted the responsibilities imparted through the press and media so far.
- Daily news telecast on whatsapp about day to day activities of PSCMRCET.
- News shared to media-pongal and republic day celebrations.
- Speeches of guest at seminars and workshops were highlighted.
- The committee was active in updating the PSCMR news to media on time.

  
CONVENER

  
PRINCIPAL  
PRINCIPAL

Potti Sriramulu Chalavadi Mallikarjuna Rao  
College of Engineering & Technology  
Kothapet, VIJAYAWADA-520 001.